



SAVID – SAFER VILLAGE DRIVING CONSTITUTION

1. AIMS

- 1.1. To seek areas where member villages can work co-operatively to encourage safer driving and observance of speed limits within joint localities.
- 1.2. To share, where appropriate, resources to achieve the above aim.
- 1.3. To work as a body with public and private organisations to effect improvements in driving and observance of speed limits in our villages.
- 1.4. To improve road safety and quality of life within our villages.

2. POWERS

- 2.1. To work with nominated representatives of Parish Councils and other relevant organisations to reflect their views and concerns.
- 2.2. SAVID is an independent group developed to make recommendations, advise, develop proposals and lobby to support the member Parish Councils and other village organisations.
- 2.3. SAVID cannot assume any of the powers or authority of any of the Parish Councils and other village organisations.
- 2.4. SAVID can contact, liaise and work with other organisations in furtherance of its stated aims. This may include private and public organisations. However, this is within the constraints of 2.3 above.
- 2.5. SAVID can raise money through grants or other legitimate sources of funding (including membership fees if agreed by the group members.)

3. MEETINGS

- 3.1. SAVID will meet annually on a date in November each year to conduct an Annual General Meeting. This meeting will review the SAVID Constitution to establish continued relevance and accuracy.
- 3.2. SAVID will aim to hold up to four meetings per year.
- 3.3. The dates and venues of these meetings will be planned by the Chairperson on a rota basis and advised to members at least one month in advance.

- 3.4. The Chairman can call an extraordinary meeting at any time, provided the seven days notice is given.
- 3.5. An extraordinary meeting can be called by any four members.
- 3.6. Quorum for any meeting will be four members with at least one Officer in attendance.

4. MEMBERSHIP

- 4.1. Membership shall comprise one or more representatives from member villages.
- 4.2. Member villages will be limited to twelve.
- 4.3. Membership of a new village will be decided by a majority vote of existing member village representatives.
- 4.4. Individual representatives will be accepted at the Chairman's discretion and must have appropriate skills, experience or background.
- 4.5. The group will have a maximum of fifteen members with a quorum of four members.
- 4.6. The group can invite any person to address the meeting on a defined topic but only the group members are permitted to speak and vote on proposals.
- 4.7. Members, either at representative or villager level, can be removed by a majority vote of all other members.
- 4.8. The group can elect committees to assist the Chairman.
- 4.9. A committee can comprise just the Chairman, Vice-Chairman and Secretary.
- 4.10. The Chairman can appoint a member to represent SAVID on specific matters as deemed necessary.
- 4.11. It is the responsibility of each representative to ensure that the village they represent has agreed this constitution.

5. OFFICERS

- 5.1. The Chairman and Vice-Chairman for the year shall be elected at the AGM.
- 5.2. The Treasurer will manage the financial and audit requirements of SAVID and will present an annual Statement of Accounts at the Annual General Meeting.
- 5.3. An Officer may be removed from his/her position by a majority vote. This may arise at a regular, annual or extraordinary meeting. A new Officer will be elected by a majority vote on the same occasion.
- 5.4. The secretary will be an independent remunerated position.

6. MINUTES

- 6.1. Written minutes of meetings will be made and circulated to all members.
- 6.2. Copies of all minutes will be held by the Secretary and will be made available in accordance with the Freedom of Information Act.

7. VOTING

- 7.1. Decisions will be made by a majority vote (except where stated otherwise within this constitution). Voting shall be by a show of hands but can be by secret ballot if deemed necessary by the Chairman.
- 7.2. In the event of a tied vote, the Chairman will have the casting vote.

8. FINANCE

- 8.1. All funds of the group will be held in a bank account specifically and solely arranged for this purpose.
- 8.2. Bank account cheques and authorisation of payments will require the signatures of at least two of the following members: Chairman, Treasurer and another nominated member.
- 8.3. A summary of payments and receipts will be reported at the following meeting.

9. AMENDMENTS TO THE CONSTITUTION

- 9.1. Amendments to the Constitution must be approved by a majority vote.

10. DISSOLUTION

- 10.1. SAVID can be dissolved by a majority vote.
- 10.2. Upon dissolution, any residual funds or assets following payment of debts, will be distributed to one or more registered charitable organisations. Such organisations will have aims in line with those SAVID.

Signed:.....*Paumei Doct*..... (Chair) Date...*24/9/19*.....

Signed:.....*N/A*..... (Vice-Chair) Date.....

Signed:.....*J. Burns*..... (Secretary) Date...*24th Sep 2019*.....